

JCCA ROOF ACCESS POLICY

It is JCCA Policy that when a Homeowner allows access to his/her roof, it is done with the understanding that; (first) the JCCA Management Office be notified in advance of any work to allow for a inspection of the roof by the JCCA representative (any cost for inspection will be charged to the homeowner), (second) that roof access procedures (overleaf) and the training guidelines are provided, read, & signed for understanding, and that; (third) the homeowner assumes responsibility for any roof / real property damage and all personal property damage which may occur by granting such access in writing.

The attached JCCA Roof Access Procedures are made in an effort to minimize any damage as a result of someone (home owner and / or contractor) accessing the roof.

While it is strongly recommended that these attached procedures be followed, they cannot take into account all conditions and in any event, it should be understood that every safety precaution, whether spelled out in writing or not, should be taken.

These Roof Access and Safety precautions are necessary, even when the simplest tasks are being performed, including, but not limited to: tile repair, window washing, dish satellite installation, painting, skylight / solar tube maintenance / installation termite tenting, clearing roof & gutters of debris, dealing with chimney issues and general cleaning.

I acknowledge receipt of this JCCA Roof Access Policy and the attached JCCA Roof Access Procedures:

Home Owner Signature

Date

Street Address

Attachment: **JCCA Roof Access Procedures**

JCCA ROOF ACCESS PROCEDURES

Attachment to JCCA Roof Access Policy

1. Movement atop the concrete roof tile should be done with **EXTREME CAUTION** and only in conformance with these procedures since the tile surface can become slippery. Use non-skid shoes and/or safety line depending on roof pitch. (Training instructions are to be obtained from the JCCA Management Office)
2. There is no authorized roof-mounted equipment: dish antennas are never by policy to be mounted on the roof, and their location is controlled by JCCA policy.
3. If it becomes necessary to walk on the tile surfaces, pressure should only be applied on the lower 1/3 of the tile units (lower 4 to 5 inches). This distributes the load near the bearing points of the tile.
4. When painting or repairing adjoining walls or roof protrusions, the tile surface should be covered with plywood to distribute traffic loads and prevent dirt, building materials and paint/stain from damaging or discoloring tile. The home owner and/or contractor professional must see to it that the plywood is placed (and never attached or secured) in a way that is safe, but does not damage the tile.
5. Use a long stick, pole, or rope to remove items, e.g. Frisbees, debris from roof surfaces rather than un-necessary walking on roof.
6. Never walk on hips, ridges, valleys or around pipes, vents or skylights.

